

Gajewski Realty Trust  
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Dear Prospective Resident:

Thank you for considering Pleasant View Apartments as your new home. Attached is the rental application that you have requested. In this packet you will find three documents (Rental Application, Employment Verification, and Landlord Reference).

- 1. Rental Application:** This document is for you to fill out and return by email or mail. Contact information is listed above. In addition to this application, we require a non-refundable payment of \$35.00 for the application fee. No cash is accepted. **Please make a check or money order out to *Laurel Ridge Apartments LLC*.** Payment can be mailed to the address listed above.
- 2. Employment Verification:** This document is for your employer to fill out and return by email or mail. Contact information is listed on the form for your employer. Please sign the bottom of this document before giving it to your employer. You must sign this form in order for your employer to release this information.
- 3. Landlord Reference:** If you are renting, this document is for your current landlord to complete and return by email or mail. Contact information is listed on the form for your landlord. Please sign the bottom of this document before giving it to your landlord. You must sign this form for your landlord to release this information.

Your application will be processed when these documents and a payment of \$35.00 is received. If your application is approved, a \$100.00 deposit will hold the apartment. (Please note that your deposit is forfeited if you decide not to rent.) This \$100.00 deposit will go towards your security deposit once you sign your lease. We require first month's rent and a security deposit (equivalent to one month's rent) at the time of signing.

We appreciate your interest in Pleasant View Apartments and look forward to hearing from you. Please feel free to contact us with any questions.

Sincerely,  
Gajewski Realty Trust