

Pleasant View Apartments

22 Nashawannuck Street
Easthampton, MA 01027



Tel: (413) 528-3878

Email: mgmt@pleasantviewapt.com

Dear Prospective Renter:

Thank you for considering Pleasant View Apartments as your new home. Attached is the rental application that you have requested. In this packet you will find three documents (Rental Application, Employment Verification, and Landlord Reference).

1. **Rental Application:** This document is for you to fill complete, sign, and return by email or mail. Our contact information is listed above.
2. **Employment Verification:** This document is for your employer to fill out and return by email or mail. Contact information is listed on the form for your employer. Please sign the bottom of this document before giving it to your employer. You must sign this form in order for your employer to release this information.
3. **Landlord Reference:** If you are renting, this document is for your current landlord to complete and return by email or mail. Contact information is listed on the form for your landlord. Please sign the bottom of this document before giving it to your landlord. You must sign this form for your landlord to release this information.

Forms sent by mail can be addressed to our Berkshire headquarters:

Laurel Ridge Apartments, LLC
24 Silver Street Suite 101
Great Barrington, MA 01230

Your application will be processed when these completed documents are received. If your application is approved, a \$100.00 deposit will hold the apartment. (Please note that your deposit is forfeited if you decide not to rent.) This \$100.00 deposit will go towards your security deposit once you sign your lease. We require first month's rent, last month's rent, and a security deposit (equivalent to one month's rent) at the time of signing.

We appreciate your interest in Pleasant View Apartments and look forward to hearing from you. Please feel free to contact us with any questions.

Sincerely,
Management of Pleasant View Apartments